



**RORY R. OLSEN  
JUDGE**

**MAILING ADDRESS**

HARRIS COUNTY PROBATE COURT THREE  
201 CAROLINE, SUITE 740  
HOUSTON, TX 77002  
(713)-368-6730 OFFICE

**STREET ADDRESS**

HARRIS COUNTY CIVIL COURTHOUSE  
201 CAROLINE, SUITE 700  
HOUSTON, TX 77002  
(713)-368-7166 FACSIMILE

Dear Counsel,

The 84<sup>th</sup> regular session of the Texas Legislature made a number of changes to the law that impact appointments in the probate courts.

Effective September 1<sup>st</sup>, all lawyers receiving guardianship appointments must be in compliance with the new rules, which are to be found at Texas Estates Code Sec. 1054.201. Your previously issued certification may not be adequate on September 1<sup>st</sup>. To obtain a new certification you either must complete a four hour course of which one hour shall be alternatives to guardianship; or, an file an addendum to your existing certification showing that you have completed the require additional class to bring your pre-September 1<sup>st</sup> certificate into compliance with the new law.

If you are interested in receiving appointments and have not received them in the past, please call the court to arrange an interview. Please make sure that the court has received the following items at least two business days before the interview:

1. Your completed application.
2. Your resume.
3. Your guardianship certification.
4. Three of your business cards.

Sincerely,

Rory R. Olsen  
Judge, Probate Court Number Three



## Appointment Registration for Harris County Probate Court 3

Thank you for taking the time to respond to this Registration form for Harris County Probate Court 3. It is the mission of this court to serve families in times of crisis when the crisis involves the loss or incapacity of a loved one or a mental health challenge. We know that acting as an ad litem, guardian, or administrator is an act of service and we appreciate your willingness to help this court in our mission.

### 1. Please enter the information indicated below.

First Name:

Last Name:

Work Phone:

Email Address:

emailaddress@xyz.com

Fax Phone \_\_\_\_\_

2. In what year were you licensed to practice law in Texas? \_\_\_\_\_ What is your bar number ? \_\_\_\_\_

3. If you are licensed to practice law in another jurisdiction, please list such jurisdiction(s).

\_\_\_\_\_

4. How many years have you been practicing in the area of probate?

less than a year

If less than a year, what estate/probate-related courses or internships did you take in law school?

longer than a year but fewer than five years

between five and ten years

over ten years

5. Are you board certified by the Texas Board of Legal Specialization? If so, please indicate your specialty(ies).

No

Yes

**6. Do you have special qualifications, training, or licenses you would like us to know about?**

**7. Are you fluent in any foreign languages? If so, please indicate the language(s) below.**

**8. Have you served as a court appointed attorney ad litem, guardian ad litem, guardian, or administrator of an estate? If so, please briefly tell us about your experience.**

No

Yes

Comment:

**9. What areas of service most interest you?**

Heirships

Guardianships

Estate Administrations

Contested Matters

**10. Are you willing to serve as a fiduciary in the following capacities: Guardian or Administrator?**

Guardian      No      Yes

Administrator      No      Yes

**11. Are you a veteran of the US Armed Forces?**

No

Yes

**12. Would you be willing to serve on a pro bono basis for small, special matters (for example as an attorney ad litem in the heirship of a veteran, first responder or a Houston Volunteer Lawyers case where an ad litem is necessary)?**

No

Yes

**13. What is the hourly rate you plan to charge as an appointee of the court? (Be aware that in our county pay guardianship cases, the rate to be charged is \$125.00 per hour. In addition, if you are appointed to serve as a guardian or administrator, fiduciary activities must be charged at \$100.00 per hour or 5/5 compensation per the code and attorney related activities may be charged at your normal hourly rate in accordance with the Fee Standards published on the Harris County Probate Courts website.)**

\$100 - \$150

\$201 - \$250

\$301 - \$350

\$151 - \$200

\$251 - 300

**14. What else would you like us to know about you?**

**Once completed, please submit Registration Form to [Probate Court 3](#) along with your resumé, business card and current certificate from the State Bar of Texas stating that you are eligible to practice as an attorney ad litem in Texas courts.**